

PUBLIC NOTICE

SELECTION PROCESS ENROLMENT OPENS FOR

Master's and Doctoral Degrees

Enrolment in the selection process will be open from 6th to 10th March 2017 for places on the Graduate Linguistics Programme's Master's and Doctoral degree courses commencing in the second semester of 2017.

Number of Places

The Graduate Programme in Linguistics is offering 15 Master's degree places and 15 places at Doctoral level starting in the second semester of 2017

Phase 1 - Enrolment

1. Necessary documentation

Documents required for enrolment:

1.1. Completed electronic registration form.

Enrolment will only be possible via the Web and will involve filling out the online form at <http://linguistica.fflch.usp.br/inscricao>

ATTENTION: Candidates failing to provide all the required documentation will not be permitted to enrol. All documents should be submitted as scanned files in .pdf format (maximum size: 3Mb).

Each candidate must indicate on the enrolment form the **research area** in which he or she wishes to enrol. Candidates should consult the Graduate Linguistics Programme website to discover the title and a brief description of the active research areas.

1.2. Photocopy of undergraduate course transcripts.

1.3. Proof of conclusion of undergraduate degree

Photocopy of Bachelor's degree certificate (both sides on the same page) or equivalent certificate of conclusion of other Higher Education course, and course transcripts, stating the date on which graduation occurred.

Candidates who have completed only short courses or extension courses are not eligible to enrol.

1.4. Photocopy of Brazilian Identity Card (RG) and *Cadastro de Pessoa Física* (CPF).

Non-Brazilian students should include a photocopy of the pages of their passport that state their personal identity and the document's validity.

Successful applicants will be required to present a valid "Foreigners' Identity Card" (*Registro Nacional de Estrangeiro* - RNE) on matriculation or a valid receipt showing that the RNE has been requested.

1.5. Proof of admission fee payment.

The payment slip will be available at <http://www.pos.fflch.usp.br/node/317> during the enrolment period.

Candidates whose family income is not more than US\$ 500.00 per month may request exemption from the enrolment fee by e-mailing pgling@usp.br on the first day of the enrolment process for this Public Notice (03/08/2017).

The exemption request will be evaluated by the "Coordinating Commission for Graduate Studies" (*Comissão Coordenadora de Pós-Graduação* - CCP), which may ask for additional clarification before reaching a decision. The CCP's decision will be communicated to the candidate at least 48 hours before the enrolment period closing deadline. Should the CCP deny the fee waiver request, the candidate may still opt to pay the fee and continue the enrolment process normally. Please note that exemption from the selection process enrolment fee for the Graduate Linguistics Programme does not extend to fees associated with foreign language proficiency examinations as such evaluations are not administered by the Programme.

1.6. Curriculum Vitae / Curriculum on *Plataforma Lattes*

The Coordinating Commission for Graduate Studies requests that candidates attempt to create a curriculum vitae using the "Lattes Platform" (*Plataforma Lattes*, at: lattes.cnpq.br). At present, however, the platform does not exist in languages other than Portuguese. If the lack of a foreign language version constitutes a problem, candidates may instead produce a simple curriculum vitae, in which they provide details about their academic production and professional experience.

FOR DOCTORAL CANDIDATES ONLY:

1.7. Proof of Conclusion of Master's Degree

Brazilian Master's Degree diplomas that have not yet been issued:

- Candidates **completing a Master's degree at University of São Paulo (USP)** who have not yet defended their dissertation and are seeking selection onto the Doctoral course to which this Public Notice refers should submit a "**Completion Agreement**" (*Termo de Compromisso*) in conjunction with their enrolment documents. The necessary form can be found at: <http://www.pos.fflch.usp.br/node/317>
- Candidates completing their **Master's degree at institutions other than USP** and who cannot provide proof of conclusion for their degree by the date of their enrolment must deliver, in conjunction with the enrolment documents, the "**Completion Agreement**" (*Termo de Compromisso*) available at <http://www.pos.fflch.usp.br/node/317>

ATTENTION: Master's Degrees earned at foreign universities will only be accepted if they have “National Recognition of Degree Equivalence” (*Reconhecimento Nacional de Equivalência de Títulos*). More information can be found at: <http://www.usp.br/secretaria/?p=1949>

The deadline for successfully obtaining Master’s Degree Equivalence from USP is the last day of the new student matriculation period, as determined by the university calendar. Therefore, candidates should initiate a request for “Master's Degree Equivalence” at least six months before enrolment in the selection process.

1.8. Photocopy of Master's degree course transcripts.

Phase 2 - Selection

The selection process will necessarily consist of four phases, all of which are eliminatory.

- 1) Proof of proficiency in a foreign language
- 2) Written essay examination on specific knowledge of Linguistics
- 3) Analysis of the research project
- 4) Oral submission of the research project

Phase 1: Proficiency in a Foreign Language

All candidates must take the **foreign language proficiency examination**, in accordance with the language requirements of the research area indicated by the applicant. To this end, candidates should contact the “**Faculty of Philosophy, Languages, Literature and Human Sciences’ Language Centre**” (*Centro de Línguas da FFLCH*) (tel.: (+55 11) 3091-2416; www.clinguas.fflch.usp.br), where they will be able to enrol and obtain information about the examination calendar and other details about language proficiency examinations.

For the **Master's Programme (M)**, candidates must pass the foreign language proficiency examinations indicated at the start of their chosen research area, based on the list below. For the **Doctoral Programme (D)**, candidates must demonstrate proficiency both in the language indicated for Master’s level, and in one of the following foreign languages: English, French or Spanish.

- **Linguistics and its interface with other sciences - theoretical and applied**: M: English/ D: French/Spanish
- **Analysis of phonetic and phonological systems**: M: English/D: French or Spanish
- **Analysis of discourses and verbal texts**: M: French/D: English or Spanish
- **Description of non-Indo-European languages**: M: English/D: French or Spanish
- **Investigating the Lexicon**: M: English/D: French or Spanish
- **Study of linguistic variation, change and contact**: M: English/D: French or Spanish
- **Study of linguistic principles and parameters**: M: English/D: French or Spanish

- **Study of language acquisition processes**: M: English/ D: French or Spanish
- **History of the knowledge of language, historiography and linguistic documentation**: M: English/D: French or Spanish
- **Computational linguistics**: M: English/D: French or Spanish

Doctoral candidates in possession of a Master's degree may **transfer the successful language proficiency examination taken for their Master's degree** to satisfy the additional foreign language requirement by sitting an examination in only one other foreign language.

Foreign candidates whose mother tongue is the same as that required by the line of research (English, French or Spanish, as applicable) are automatically exempt from having to demonstrate proficiency in the language in question but must notify their exemption fact upon enrolment.

Candidates whose mother tongue is not Portuguese must demonstrate proficiency in that language – either by obtaining advanced level in the CELPE-BRAS examination (*Certificado de Proficiência em Língua Portuguesa para Estrangeiros* “Proficiency Certificate in Portuguese Language for Foreigners”), or by presenting another certificate demonstrating advanced knowledge of Portuguese issued by an institution recognized by the Graduate Programme, for example, a Bachelor's Degree in Portuguese. Proof of proficiency in Portuguese language need not be demonstrated at enrolment but should be presented when delivering the “Qualification Report” (*Qualificação*) immediately following the first year of the course.

The foreign language proficiency examination may also be waived for candidates who present a certificate at the requisite level in the following tests (which have a **validity of two years**):

For **English**, a minimum result of:

- 550 points on the paper-based TOEFL examination
- 213 points on the computer-based TOEFL examination
- 80 points on the online TOEFL examination
- Band 6 in IELTS

For **French**, a minimum result of:

- 70 points in the *Alliance Française* proficiency examination
- Level 3 for the Paris Chamber of Commerce and Industry TEF
- Level B1 for the French Ministry of Education *Centre International d'Études Pédagogiques* TCF

For **Spanish**, a minimum result of:

- Intermediate Level in DELE - Spanish Foreign Language Diploma
- Intermediate Level in CELU - Spanish Certified: Language and Use

Phase 2: Specific Knowledge Test

This written examination takes the form of a essay on questions about General Linguistics. The

examination paper is set by a committee consisting of professors from the Graduate Programme chosen specifically for this purpose each semester by the CCP (“Coordinating Commission for Graduate Studies”).

The written examination will occur on the date and at the place indicated on the calendar at the end of this document, always between 14:00 and 17:00. Consultation of any kind of document during the examination is strictly prohibited.

A basic bibliography for the examination is available at: <http://linguistica.fflch.usp.br/pos/ingresso>.

Foreign candidates may opt to write in either English or French, should they so wish, but the examination questions themselves will always be expressed in Portuguese.

Two professors anonymously correct each examination script independently. The final result is the average calculated from both the scores attributed by the markers. The examiners will consider the conceptual correctness of the answers, the mastery shown in the selected topic and the quality of the academic writing. The maximum score is 10.0 (ten point zero). The minimum mark qualifying as a pass is 6.0 (six point zero).

Candidates with reduced mobility due to their physical or economic condition may request to sit the Specific Knowledge examination remotely. Such cases include:

- Individuals with physical disabilities;
- Pregnant women;
- Residents of foreign countries;
- Residents of other Brazilian states.

The remote examination will be administered via video chat simultaneously with the examination sat in person. The candidate must provide a computer with a video camera connected to the Internet via cable (not Wi-Fi) at all times during the evaluation process. The candidate will be considered responsible for the network connection, such that, should the video communication is interrupted at any time so as to hinder the inspection of the candidate’s actions, the remote candidates examination may be declared void. On-site evaluation, therefore, continues to be the preferred method for sitting the written examination.

Candidates interested in sitting the Specific Knowledge examination remotely must express their interest upon enrolment by filling out the necessary form and explaining the condition that qualifies them to take the test remotely. The Department’s Graduate Secretary will then contact the candidate to provide specific technical instructions on how to proceed.

Phase 3: Evaluation of the research project

Having passed the Specific Knowledge examination, candidates must present the research project they plan to develop during their graduate studies. They should be the author of the project, without any writing or review by any professors affiliated to the Graduate Programme in Linguistics. Candidates may write the text of the research proposal in English or French, if they wish. The language of the presentation will not be considered a relevant factor in the decision reached by the examining committee.

A committee consisting of three supervisors from the Graduate Programme will evaluate the project proposal. Such committees must be approved by the CCP (“Coordinating Commission for Graduate Studies”).

The project will be evaluated with regard to its alignment with the Graduate Programme's research areas and current research projects. The proposal should be between 10 and 15 pages long, with 1.5 line spacing, and cover the following specific requirements:

- A clear outline of the research topic and objectives.
- A description of the theoretical assumptions on which support research is based.
- A research methodology should be establishment.
- A summary of the essential bibliography should be presented.
- An initial work plan and timeline for completing the project should be presented.

Each evaluator will assign the project a score out of 10.0 (ten point zero) and the final grade will be the average of the three evaluators’ marks. The minimum score for project approval is 6.0 (six point zero). The candidates whose projects pass this phase will continue to the oral submission phase.

Phase 4: Oral submission of research project

Candidates will be examined about their research projects by the same committee that the CCP constituted for the previous phase.

Candidates with reduced mobility (in the same cases covered in the Specific Knowledge examination) may decide to submit their viva voce examination via conference call. To choose this option, the candidate should express their interest as soon as the results from the previous phase are disclosed, communicating said request to the Graduate Secretary via e-mail (pgling@usp.br).

The examining committee will expect the candidate to demonstrate familiarity with the proposed topic and be able to present arguments supporting its pertinence and feasibility, considering the requirements of a Master's or Doctorate course, as applicable.

The minimum score to pass this phase is also 6.0 (six point zero).

The final classification of the successful candidates will be according to the average scores obtained during Phases 3 (project evaluation) and 4 (oral submission).

EXAMINATION CALENDAR

Proficiency in a Foreign Language:

ENGLISH: 28/03/2017 at 14:30.

FRENCH: 30/03/2017, at 14:30.

SPANISH: 27/03/2017, at 14:30.

PORTUGUESE: consult the FFLCH Language Centre (clinguas.fflch.usp.br)

Specific Knowledge Examination: April 28, 2017, at 14:00. On the day of the examination, candidates should present themselves at the Linguistics Department Office, except for those who will take the test remotely.

Result from the Specific Knowledge Test: results will be published on 16th May 2017, at: <http://linguistica.fflch.usp.br/pos/ingresso>.

Submission of Research Project: Candidates successful in the Specific Knowledge examination should send their research projects in .pdf format to pgling@usp.br on 18th May 2017.

Result of Research Project Evaluation: published on 29th May 2017.

Oral Submission Examination: to be scheduled after publishing the result of Phase 3 (Research Project Evaluation). The dates will be published at: <http://linguistica.fflch.usp.br/pos/ingresso>.

Final Result: published on 28th June 2017 and available at: <http://linguistica.fflch.usp.br/pos/ingresso>.